



WAIKELE
COUNTRY CLUB

94-200 Paioa Place
Waipahu, HI 96797

Position: Beverage Cart Attendant
Job Type: Part Time/Full Time
Reports To: Golf Operations Management Team
Pay Rate: \$16/hour

Primary Objective: Provide customer service by selling and serving food and beverages to guests on the golf course and deliver exceptional guest satisfaction.

Duties and Responsibilities:

- Provide food and beverage services from the beverage cart to customers while they are golfing.
- Sell food and drinks to customers on the golf course.
- Set up beverage cart with sufficient amount and type of food, snacks, drinks, etc.
- Maintain knowledge of food and beverage listing and prices; upsell when possible.
- Receive payment from customers; handle cash/credit transactions efficiently and accurately, and process payments.
- Follow all health and safety guidelines when handling and serving food and beverages.
- Operate beverage cart safely and responsibly, while adhering to rules and regulations of the golf course.
- Responsible for the stocking and filling of food, drinks, napkins, supplies, etc. of the beverage cart; ensure proper storage of all items, especially perishable foods.
- Perform checks on expiration dates to ensure quality, health and safety.
- Create and maintain daily inventory of food and beverages sold and returned.
- Ensure that the beverage cart is operational, orderly and clean.
- Knowledge of golf course etiquette; respond to customer questions regarding the golf course; provide updates to golfers as needed (i.e., course maintenance, pace of play, events, tournaments, etc.).
- Communicate effectively with customers, in a friendly and courteous manner.
- Maintain a professional demeanor at all times.
- Report any concerns or unsafe conditions promptly to management.
- Other related duties as assigned.

Minimum Qualifications:

- High School Degree or GED certification.
- Must be 18 years of age or older.
- Ability to operate a golf cart.
- Basic knowledge and understanding of golf course etiquette and procedures.
- Must be able to communicate effectively and respond to customer requests knowledgeably and with courtesy.
- Must be able to understand, speak, read and write in English.
- Basic mathematical skills.
- Must be able to work in a diverse setting.
- Ability to work independently and as a team.
- Present a positive and professional image.
- Self-motivated and customer oriented.
- Must be able to work a flexible schedule including mornings, days, weekdays, weekends, and holidays.
- Possession of Hawaii Liquor Commission Card.
- Possession of valid Hawaii Driver's License.
- Legal Authorization to work in the United States.
- TB Clearance.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to:

- Walk and/or stand for prolonged periods of time; climb, balance, stoop, kneel, crouch, crawl, bend, twist, reach, and grasp; use hands to finger, handle, or feel; close vision, distance vision, peripheral vision, depth perception and ability to adjust focus.
- Ability to lift up to 30 lbs.; push/pull/move objects; and lift overhead.
- Ability to function in a fast-paced environment.
- Must be able to withstand working in humid and outdoor temperatures.

Preferred Qualifications:

- Customer service experience.
- Golf course experience.